



State Rehabilitation Council Quarterly Meeting April 27, 2022 | Meeting Minutes

Present

Council Chair Janice Carson, Council Vice-Chair Darin Lindig, Randi Cole, Jami Davis, Jane Donnellan, Pam Harris, Ramona Medicine Horse, James Pegram, and David White

Guests

Matt Farina, Nanna Hanchett, Kean Miller, Teresa Pitt, and Melissa Vlan

Absent

Tim Blonsky, Emily Carlisle, David "Max" Maxwell, Christine Meeuwsen, Ron Oberleitner, Nathan Ogden, Danielle "DR" Reff, Stephanie Taylor-Silva and Sarah Tueller

Welcome & Introductions

Council Chair Janice Carson called the meeting to order and reviewed the meeting's agenda. She informed council members July's meeting will be held in person.

Agency Updates

Fiscal Update

Kean Miller, Fiscal Manager at IDVR, gave an overview of the financial report. She informed members the Fiscal Year 21 Grant was closed in anticipation of a transition to the Luma system. The agency was unable to spend it all, and as a result, \$2.5 million would be returned to the federal government. Mrs. Miller said she anticipates the Fiscal Year 22 Grant will be completely used. **Mrs. Pitt** clarified this situation is not unique to Idaho, there are several states returning unused federal funds. She then provided updates on the general health of the agency's funding. The council discussed Pre-Employment Transition Services (Pre-ETS) funding and limitations on Pre-ETS spending, agency salary surplus, and various barriers to expending all funds awarded by the federal government.

Nanna Hanchett, Deputy Administrator at IDVR, provided updates regarding Pre-ETS and Business Engagement (BE). She described some of the new Pre-ETS contracts with schools and reiterated the continued cooperative effort between IDVR and higher education organizations. Mrs. Hanchett then described the business spotlights and

apprenticeships BE staff have been working on. She also clarified the BE Manager position for council members, specifically focusing on the responsibility of fostering relationships between IDVR and businesses in the state.

Mrs. Donnellan gave a brief update on general agency business. She informed the council a Regional Manager resigned in Pocatello, but there is an active effort to recruit for a new one. She gave an overarching update on the strategies being used to recruit and retain qualified staff, as well as the change in employee compensation that was implemented by the legislature.

Monitoring Report

Mrs. Pitt refreshed council members on the monitoring process IDVR went through and shared results from the Rehabilitation Services Administration (RSA) monitoring report. There were two findings identified in the report and plans have been drafted to address each of them in the corrective action plan. Overall, the agency fared well in its monitoring period. The first finding was the presence of an unallowable residency requirement, the second was an identified area of weakness of technical guidance, including contract monitoring.

Additionally, Mrs. Pitt described the agency's effort to establish a methodology for expected levels of performance. During negotiations with the RSA, the administration accepted the agency's levels of performance based on the methodology. Accordingly, the expected levels of performance were incorporated into the state plan as expectations. Mrs. Pitt voiced the agency is confident it will be able to meet the expectations. She then clarified the levels need to be renegotiated prior to the development of each sequential state plan.

Committee Discussion

Vice Chair Darin Lindig informed the group that committees and subcommittees are intended to meet periodically, the Membership Subcommittee should specifically be meeting and working to recruit new council members. He reminded members the Annual Report Subcommittee will be meeting sometime in July to begin developing the report. **Ms. Donnellan** informed the group she will work with SRC Secretary Emily Carlisle to update the committee rosters.

Member Updates

Members shared updates of their personal progress and work in the community.

Old Business/New Business

Ms. Donnellan reminded members the July meeting will be held in person, she also requested council members to complete the post-meeting survey.

Adjourned

Prepared by Council Secretary, Emily Carlisle